



# Bracker's Good Earth Clays, Inc.

1831 E 1450 Road

Lawrence, Kansas 66044

visit us on the web at: [www.brackers.com](http://www.brackers.com)

## WAREHOUSE STAFF JOB APPLICATION

Bracker's Good Earth Clays, Inc. (formerly Bracker Ceramics) is a retail and wholesale ceramics supplier, however prior knowledge of clay is not necessary for this position. Approximately 30% of our business is in-store customers, 40% is shipped via LTL freight companies, and 30% is delivered by company vehicle in about a 100 mile radius. These figures will fluctuate greatly during the year. Some of the duties for warehouse personnel include building orders, using a forklift or pallet jack for shipping and receiving, delivering orders in company vehicles, interacting with customers when loading or delivering orders, and completing work and staying on task unsupervised. Duties are varied and the ability to learn quickly and to retain that knowledge is necessary. Prior forklift experience (or experience with other powered warehouse equipment) is helpful, but not a prerequisite for hiring. A valid driver's license and a good driving record are necessary for employment in this position. If called for an interview, please bring a copy of your driving record from the previous three years. If considered for hiring, you will be required to submit to a physical and to fill out a more in-depth application. The additional application is required due to the driving responsibilities. PLEASE ASK FOR ADDITIONAL PAPER IF YOU NEED MORE SPACE TO COMPLETE THIS APPLICATION INSTEAD OF OMITTING PERTINANT EMPLOYMENT OR EDUCATIONAL HISTORY.

**DISCLAIMERS: 1. Employment at Bracker's Good Earth Clays, Inc. is considered AT WILL EMPLOYMENT and can be ended at any time and for any or no reason. 2. Falsification or omission of any information on this application can lead to refusal to hire or to discharge. 3. Signing this applications gives Bracker's Good Earth Clays, Inc., consent to check references, verify information, and obtain reports from consumer reporting agencies. This consent also allows us to speak freely with former employers about your previous work experiences without liability.**

NAME: FIRST, MIDDLE, LAST

DATE OF APPLICATION

SOCIAL SECURITY NUMBER

PHONE NUMBER

ADDRESS: STREET, CITY, STATE, ZIP

### YES NO

- ARE YOU 18 YEARS OF AGE OR OLDER?
- ARE YOU A LEGALLY ELIGIBLE TO WORK IN THE UNITED STATES?
- CAN YOU LIFT AT LEAST 100#?
- DO YOU THINK THAT YOU WOULD BE ABLE TO LIFT 10 - 100# BAGS IN A ROW WITHOUT DIFFICULTY?
- DO YOU HAVE FORKLIFT EXPERIENCE? IF SO, FOR HOW LONG? \_\_\_\_\_
- DO YOU HAVE A VALID KANSAS DRIVER'S LICENSE? IF NOT KANSAS, PLEASE LIST STATE: \_\_\_\_\_
- DO YOU HAVE RELIABLE TRANSPORTATION TO AND FROM WORK?
- DO YOU HAVE ANY MEDICAL CONDITIONS OR LIMITATIONS THAT WOULD PREVENT YOU FROM PERFORMING ANY PHYSICAL DUTIES FOR WHICH YOU ARE BEING CONSIDERED?
- DO YOU HAVE ADEQUATE HIGH SCHOOL LEVEL SKILLS IN MATH, READING, AND SPELLING?
- ARE YOU EMPLOYED NOW, AND IF SO, MAY WE CONTACT YOUR PRESENT EMPLOYER? \_\_\_\_\_
- IS THERE ANY OTHER NAME UNDER WHICH YOU HAVE WORKED THAT WE WOULD NEED IN ORDER TO CHECK YOUR WORK RECORD? IF SO, PLEASE PROVIDE: \_\_\_\_\_
- HAVE YOU EVER BEEN TERMINATED FROM A JOB FOR WORKPLACE VIOLENCE?

ARE YOU INTERESTED IN FULL TIME OR PART TIME EMPLOYMENT? \_\_\_\_\_

IF LESS THAN FULL TIME, PLEASE LIST YOUR WORK AVAILABILITY (OR ALSO IF YOU HAVE LIMITATIONS FOR FULL TIME):

\_\_\_\_\_ SUNDAY                      \_\_\_\_\_ THURSDAY  
 \_\_\_\_\_ MONDAY                      \_\_\_\_\_ FRIDAY  
 \_\_\_\_\_ TUESDAY                      \_\_\_\_\_ SATURDAY  
 \_\_\_\_\_ WEDNESDAY

*We are typically closed on Sundays and Mondays. Only on rare occasions is work needed on days we are closed.*

BUSINESS HOURS: Tues - Fri 9 to 5, Sat 10 to 3

**LAWRENCE AREA:** (785) 841-4750  
**TOLL-FREE:** (888) 822-1982

**FAX:** (785) 841-8142  
**E-MAIL:** [mail@brackers.com](mailto:mail@brackers.com)

**EMPLOYMENT HISTORY, 3 YEARS MINIMUM (LIST MOST RECENT EMPLOYMENT FIRST)**

DATE FROM/TO	NAME OF BUSINESS	CITY & STATE
CONTACT PERSON	CONTACT PHONE NUMBER	BEGINNING & ENDING SALARY
POSITION	REASON FOR LEAVING	
DATE FROM/TO	NAME OF BUSINESS	CITY & STATE
CONTACT PERSON	CONTACT PHONE NUMBER	BEGINNING & ENDING SALARY
POSITION	REASON FOR LEAVING	
DATE FROM/TO	NAME OF BUSINESS	CITY & STATE
CONTACT PERSON	CONTACT PHONE NUMBER	BEGINNING & ENDING SALARY
POSITION	REASON FOR LEAVING	

**EDUCATIONAL HISTORY**

HIGH SCHOOL (INCLUDE CITY & STATE)	DID YOU GRADUATE? / LEVEL COMPLETED	
COLLEGE	DEGREE SOUGHT OR ACHIEVED	DID YOU GRADUATE? / LEVEL COMPLETED
MILITARY	RANK	CURRENT STATUS (ACTIVE, INACTIVE, DISCHARGED?)

Military information is not required. Any necessary accomodation will be made if you are a member of the military (such as weekends off for reserves, etc.) and will not be considered detrimental in the application process. This space is provided if you feel that your military history should be considered as employment or if there are certain skills or qualities you learned in the military that might apply to the job you are seeking. Additional information may be provided on a separate sheet of paper or in an interview.

**LIST 3 PERSONAL REFERENCES, THEIR RELATIONSHIP TO YOU, AND CONTACT PHONE NUMBERS:**


**APPLICANT'S STATEMENT:**

I understand that the employer follows an "employment at will" policy, in that I or the employer may terminante my employment at any time or for any reason consistent with applicable federal and state laws. This employment-at-will policy cannot be changed verbally or in writing unless authorized specifically by the president of this company. I understand that this application is not a contract of employment. I understand that the federal government prohibits the employment of unauthorized aliens; all persons hired must provide satisfactory proof of employment authorization and identity. Failure to submit such proof will result in denial of employment.

I understand that the employer may investigate my work and personal history and verify all information given on this application, on related papers, and in interviews. I hearby authorize all individuals, schools, and firms named therein, except my current employer (if so noted), to provide any information requested about me and hereby release them from all liability for damage in providing this information.

I certify that all statements in this form and other information provided by me in applying for this position are true and understand that any falsification or willful omission shall be sufficient cause for dismissal or refusal of employment.

Signed \_\_\_\_\_

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